

## Università degli studi dell'Insubria

**\*Research Professional training – end-users (networked-level subscription)**

**Duration: Approx. 1 hour**

1. What is \*RP and how do we access it?
  - Guest access and self-registration
  - Account access and single sign-on
2. Funding opportunities database
  - Navigating database using simple and advanced searches
  - Interacting with searches – **Save** or **Save & Alert**
  - Interacting with content – Bookmark, Email, Calendar, or Download
  - Navigate insider expertise and guidance for the funding landscape with **Funding Insight**
3. Miscellaneous functionalities – News and Conferences (*time-dependent*)
  - Browse news content along geographical and topical lines
  - Find conferences and similar events organised by topic
4. Our Institution
  - Start Page – institutional homepage
  - Viewing shared funding content
  - Viewing and joining specialised workgroups in **Our Hierarchy**
5. Help Section and Q&A

***By the end of this session, you will be able to:***

- Conduct both quick and refined searches for funding opportunities that are relevant to your area of research;
- Save search criteria and set up automated funding alerts for new opportunities that meet your interests or needs;
- Save your favourite funding opportunities and create funding calendars for future review;
- Share funding opportunities within the platform and externally, using the Share and Download features;
- View public funding resources curated by your subscription administrators and/or faculty coordinators;
- Join workgroups tailored towards your specific faculty or area of research.